

## **Program A: Administration and General Support**

Program Authorization: R.S. 28:22.7; 40:2002.4; 40:2142; 36:501, 504

### **Program Description**

The mission of the Administration and General Support program is to provide management leadership and administrative support necessary for the delivery of patient care services. The goal of the Administration and General Support program is to administer and manage the patient care program in a manner that ensures compliance with applicable standards of care. Sub-activities of this program include administration, human resources, training, payroll, purchasing, accounting, warehouse, maintenance, housekeeping, dietary, security, transportation, medical records, central supply, and switchboard.

## RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2001-2002	ACT 13 2002-2003	EXISTING 2002-2003	CONTINUATION 2003-2004	RECOMMENDED 2003-2004	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$254,056	\$180,436	\$180,436	\$957,940	\$0	(\$180,436)
STATE GENERAL FUND BY:						
Interagency Transfers	4,473,461	4,331,408	4,361,393	3,792,395	0	(4,361,393)
Fees & Self-gen. Revenues	294,333	380,941	380,941	480,941	0	(380,941)
Statutory Dedications	0	100,953	100,953	0	0	(100,953)
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	147,104	166,054	166,054	166,054	0	(166,054)
TOTAL MEANS OF FINANCING	<b>\$5,168,954</b>	<b>\$5,159,792</b>	<b>\$5,189,777</b>	<b>\$5,397,330</b>	<b>\$0</b>	<b>(\$5,189,777)</b>
EXPENDITURES & REQUEST:						
Salaries	\$2,148,941	\$2,066,715	\$2,066,715	\$2,149,205	\$0	(\$2,066,715)
Other Compensation	11,952	48,975	48,975	48,975	0	(48,975)
Related Benefits	1,208,447	1,133,743	1,133,743	1,136,190	0	(1,133,743)
Total Operating Expenses	1,256,793	1,214,852	1,214,852	1,239,733	0	(1,214,852)
Professional Services	6,140	1,600	1,600	1,600	0	(1,600)
Total Other Charges	473,612	670,621	670,621	722,061	0	(670,621)
Total Acq. & Major Repairs	63,069	23,286	53,271	99,566	0	(53,271)
TOTAL EXPENDITURES AND REQUEST	<b>\$5,168,954</b>	<b>\$5,159,792</b>	<b>\$5,189,777</b>	<b>\$5,397,330</b>	<b>\$0</b>	<b>(\$5,189,777)</b>
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	106	94	103	103	0	(103)
Unclassified	0	0	0	0	0	0
<b>TOTAL</b>	<b>106</b>	<b>94</b>	<b>103</b>	<b>103</b>	<b>0</b>	<b>(103)</b>

## SOURCE OF FUNDING

The Administration and General Support program is funded with State General Fund, Interagency Transfers, Fees and Self-generated Revenues, and Title XVIII Federal Funds (Medicare). Interagency Transfers means of financing represents Title XIX reimbursement for services provided to Medicaid eligible patients received through the Department of Health and Hospitals, Medical Vendor Payments. Fees and Self-generated Revenues include: (1) payment from patients for services based on a sliding fee scale; (2) employee meal reimbursement; and (3) miscellaneous income, such as funds received from individuals for copies of patient medical records. Federal Funds are Title XVIII for services provided to Medicare eligible patients.

	<b>ACTUAL</b>	<b>ACT 13</b>	<b>EXISTING</b>	<b>CONTINUATION</b>	<b>RECOMMENDED</b>	<b>RECOMMENDED</b>
	<b>2001-2002</b>	<b>2002-2003</b>	<b>2002-2003</b>	<b>2003-2004</b>	<b>2003-2004</b>	<b>OVER/(UNDER)</b>
						<b>EXISTING</b>
Deficit Elimination/Capital Outlay Escrow Replenishment Fund	\$0	\$100,953	\$100,953	\$0	\$0	(\$100,953)

## MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$180,436	\$5,159,792	94	ACT 13 FISCAL YEAR 2002-2003
			<b>BA-7 TRANSACTIONS:</b>
\$0	\$29,985	0	Carry forward BA-7 for acquisitions.
\$0	\$0	9	Act 13 Section 09 Preamble transfer nice (9) positions from the Patient Services Program.
\$180,436	\$5,189,777	103	EXISTING OPERATING BUDGET - December 2, 2002
(\$180,436)	(\$5,189,777)	(103)	This agency/program is recommended for closure.
\$0	\$0	0	TOTAL RECOMMENDED

**Agency/Program is recommended for closure**